



**NATIONAL COUNCIL FOR
INNOVATION AND
ENTREPRENEURSHIP
INDIA**
EMPOWERING IDEAS.

RECRUITMENT NOTIFICATION- JULY 2026

Notification No:: NCIE/RECTT/2026/001/06 Dt:01.07.2026

Applications are invited from eligible, dynamic, dedicated and result-oriented Indian citizens for engagement to various positions under the National Council for Innovation & Entrepreneurship (NCIE) on a purely contractual basis for implementation of national, state and district-level projects.

The appointments are initially for one (01) year, extendable based on satisfactory performance, project requirements, availability of funds and approval of the competent authority.

1. DETAILS OF VACANCIES

Applications are invited from eligible candidates for engagement on a **purely Contract Basis** for the following positions under the **National Council for Innovation & Entrepreneurship (NCIE)**.

Sl. No.	Name of the Post	No. of Posts
1	National Project Manager	01
2	National Project Coordinator	05
3	State Project Coordinator	6
4	District Project Coordinator	26
5	Innovation Officer	26
6	Entrepreneurship Development Officer	26
7	Training & Skill Development Officer	120
8	CSR & Partnership Officer	17
9	Human Resources (HR) Executive	16
10	Finance & Accounts Executive	26
11	IT & Digital Support Executive	26

12	Data Entry Operator	26
13	Office Assistant	18
14	Field Executive	100
15	Public Relations & Communications Officer	40
16	Social Media & Digital Marketing Executive	26
17	Student Relations & Outreach Officer	26
18	Administrative Executive	26
19	Legal & Compliance Officer	6
20	Research & Documentation Officer	30
21	Project Associate	180
Total Vacancies		773

Note:

1. The number of vacancies is **tentative** and may increase or decrease depending upon project requirements, availability of funds, and administrative approval.
2. The Competent Authority reserves the right to modify, cancel, or fill all or any of the vacancies without assigning any reason.
3. The place of posting shall be anywhere in **(AP)** as per project requirements.
4. Candidates may be considered for equivalent or related positions based on their qualifications, experience, and organizational requirements.

2. EDUCATIONAL QUALIFICATIONS

Sl. No.	Name of the Post	Minimum Educational Qualification
1	National Project Manager	Postgraduate Degree in Management, Public Administration, Social Work, Commerce, Engineering, Technology, or any equivalent discipline from a recognized University.
2	National Project Coordinator	Bachelor's Degree with MBA, MSW, PG Diploma in Management, or any equivalent qualification from a recognized University.
3	State Project Coordinator	Bachelor's Degree in any discipline from a recognized University.
4	District Project Coordinator	B.E./B.Tech. in any Engineering discipline from a recognized University.
5	Innovation Officer	B.E./B.Tech. in Computer Science Engineering, Information Technology, Artificial Intelligence, Electronics & Communication Engineering, Electrical Engineering, Mechanical Engineering, Civil Engineering, Biotechnology, Data Science, or any other relevant Engineering discipline from a recognized University.
6	Entrepreneurship Development Officer	B.E./B.Tech. in any Engineering discipline with specialization or interest in Entrepreneurship, Innovation, Business Development, or Management from a recognized University.
7	Training & Skill Development Officer	B.E./B.Tech. in any Engineering discipline from a recognized University. Candidates possessing additional certifications in Skill Development, Training, or Capacity Building may be preferred.
8	CSR & Partnership Officer	B.E./B.Tech. with MBA/MSW/PGDM or equivalent qualification from a recognized University.
9	Human Resources (HR) Executive	B.E./B.Tech. with MBA (Human Resource Management)/PGDM (HR) or equivalent qualification from a recognized University.
10	Finance & Accounts Executive	B.E./B.Tech. with MBA (Finance), M.Com., CA (Inter), CMA (Inter), or equivalent qualification from a recognized University or Institution.

11	IT & Digital Support Executive	B.E./B.Tech. in Computer Science Engineering, Information Technology, Artificial Intelligence, Cyber Security, Software Engineering, Data Science, Electronics & Communication Engineering, or equivalent discipline from a recognized University.
12	Data Entry Operator	Intermediate (10+2), Diploma, or Bachelor's Degree with knowledge of Computer Applications, MS Office, and Data Entry Operations.
13	Office Assistant	Intermediate (10+2) or Bachelor's Degree from a recognized Board/University.
14	Field Executive	Intermediate (10+2) or Bachelor's Degree from a recognized Board/University.
15	Public Relations & Communication s Officer	Graduate or Postgraduate Degree in Journalism, Mass Communication, Public Relations, English, Media Studies, or any equivalent discipline from a recognized University.
16	Social Media & Digital Marketing Executive	Bachelor's Degree with Diploma/Certification in Digital Marketing, Social Media Management, Graphic Design, Multimedia, Computer Applications, or related discipline from a recognized University/Institution.
17	Student Relations & Outreach Officer	Bachelor's Degree in any discipline from a recognized University.
18	Administrative Executive	Graduate or Postgraduate Degree in Business Administration, Public Administration, Management, Commerce, or any equivalent discipline from a recognized University.
19	Legal & Compliance Officer	Bachelor's Degree in Law (LL.B.) from a recognized University recognized by the Bar Council of India.
20	Research & Documentation Officer	Postgraduate Degree in Social Sciences, Economics, Statistics, Management, Public Policy, Commerce, Engineering, or any related discipline from a recognized University.

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| 21 | Project Associate | Bachelor's Degree in any discipline from a recognized University. |
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General Educational Conditions

1. All educational qualifications must be obtained from a recognized Board, University, or Institution.
2. Candidates possessing higher qualifications relevant to the post are also eligible to apply.
3. Basic knowledge of Computer Applications, MS Office, Internet, and Email is desirable for all posts.
4. The Competent Authority reserves the right to prescribe additional qualifications or modify the eligibility criteria based on project requirements.

3. AGE LIMIT

1. The minimum age of the applicant shall be **18 years** as on the closing date of submission of applications.
2. The maximum age shall be **45 years**.
3. Age relaxation, wherever applicable, shall be considered as per the norms and guidelines prescribed by the Competent Authority of the National Council for Innovation & Entrepreneurship (NCIE).

4. NATURE OF APPOINTMENT

1. The engagement shall be **purely on a Contract Basis** under the respective project(s) of the National Council for Innovation & Entrepreneurship (NCIE).
2. The initial period of engagement shall be **One (01) Year** from the date of joining.
3. The contract may be extended based on satisfactory performance, project requirements, availability of funds, and approval of the Competent Authority.
4. The engagement shall not confer any right or claim for permanent appointment or regularization under NCIE.

5. PLACE OF POSTING

Selected candidates shall be liable to serve **anywhere within the State of Andhra Pradesh** under various projects of the National Council for Innovation & Entrepreneurship (NCIE), as determined by the Competent Authority from time to time.

6. SELECTION PROCESS

The selection process shall consist of one or more of the following stages:

1. Scrutiny and Screening of Applications.
2. Written Examination (wherever applicable).
3. Skill Test / Practical Assessment (for applicable posts).
4. Personal Interview.
5. Verification of Original Documents.
6. Medical Fitness, wherever required.
7. Final Selection based on overall merit and organizational requirements.

The decision of the Selection Committee shall be final and binding on all candidates.

7. DOCUMENTS TO BE SUBMITTED

Candidates shall submit self-attested copies of the following documents along with the prescribed application form:

1. Duly Filled Application Form.
2. Updated Resume/Curriculum Vitae (CV).
3. Educational Qualification Certificates and Marks Memoranda.
4. Experience Certificates.
5. Government-issued Photo Identity Proof (Aadhaar Card/PAN Card/Voter ID/Passport/Driving Licence).
6. Recent Passport-size Colour Photographs.
7. Caste/Community Certificate, if applicable.
8. PwBD Certificate issued by the Competent Medical Authority, if applicable.
9. Any other relevant certificates supporting eligibility for the post.

Original certificates shall be produced at the time of document verification.

8. GENERAL INSTRUCTIONS

1. Candidates must ensure that they fulfill all the prescribed eligibility criteria before applying.
2. Submission of an application does not guarantee selection.
3. Incomplete, unsigned, or improperly filled applications are liable to be rejected without further correspondence.
4. The Competent Authority reserves the right to increase, decrease, modify, or cancel the advertised vacancies without assigning any reason.
5. The Competent Authority also reserves the right to cancel or modify the recruitment process at any stage.

6. Canvassing in any form or influencing the selection process shall result in immediate disqualification.
7. Suppression of material information or submission of false or fabricated documents shall lead to cancellation of candidature and may attract legal action.
8. Candidates are advised to regularly visit the official website for updates regarding the recruitment process.
9. No TA/DA shall be admissible for appearing in the written examination, skill test, interview, or document verification.

9. HOW TO APPLY

1. Applications shall be submitted through the prescribed mode as mentioned in this notification.
2. Candidates are advised to carefully read the notification before submitting the application.
3. The duly completed application along with the required documents shall be submitted on or before the prescribed closing date.
4. The official website for submission of applications and recruitment updates is:

Website: <https://ncieindia.org>

Helpline:0863 232 1417

10. IMPORTANT DATES

Particulars	Date
Date of Notification	01.06.2026
Opening Date for Submission of Applications	01.06.2026
Last Date for Submission of Applications	25.08.2026
Written Examination / Interview	To be notified on the Official Website
Tentative Date of Joining	Will be communicated to selected candidates

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11. TERMS & CONDITIONS

1. The appointment shall be purely contractual and governed by the terms of the Contract Agreement.
2. The selected candidate shall abide by the rules, regulations, policies, and code of conduct prescribed by NCIE.
3. The services of the contractual employee may be terminated in accordance with the terms of the agreement.
4. All official information, project data, documents, and records shall be treated as confidential.
5. Employees shall avoid any conflict of interest during the tenure of engagement.
6. Leave shall be regulated in accordance with the Contract Appointment Rules of NCIE.
7. The Competent Authority reserves the right to transfer employees within Andhra Pradesh based on project requirements.
8. Any misconduct, negligence, breach of confidentiality, indiscipline, or violation of organizational policies may result in disciplinary action, including termination of the contract.

12. DECLARATION / DISCLAIMER

The National Council for Innovation & Entrepreneurship (NCIE) reserves the absolute right to amend, modify, postpone, cancel, or withdraw this recruitment notification, either wholly or partially, at any stage of the recruitment process without assigning any reason whatsoever.

The decision of the Competent Authority in all matters relating to eligibility, acceptance or rejection of applications, conduct of the selection process, preparation of the merit list, and appointment of candidates shall be final and binding.

Any dispute arising out of or in connection with this recruitment notification shall be subject to the jurisdiction of the competent courts of Andhra Pradesh only.

13. TRAINING PERIOD, REMUNERATION & JOB RESPONSIBILITIES

1. All selected candidates shall undergo a **mandatory Training-cum-Probation Period of One Hundred (100) Days** from the date of reporting.
2. During the training period, candidates shall undergo orientation, classroom sessions, practical assignments, field exposure, and

- performance assessments as prescribed by the National Council for Innovation & Entrepreneurship (NCIE).
3. Successful completion of the training period shall be mandatory for continuation of the contractual engagement.
 4. The detailed **job responsibilities, reporting structure, work location, service conditions, remuneration, benefits, working hours, leave provisions, and other terms of engagement** shall be explained to the shortlisted candidates **at the time of the interview and/or at the time of execution of the Contract Agreement.**
 5. The decision of the Competent Authority regarding the successful completion of training and confirmation of contractual engagement shall be final and binding.
 6. Candidates who fail to meet the required standards of performance, discipline, attendance, or conduct during the training period may be discontinued from the selection process without any claim for appointment.
 7. The selected candidates shall be required to execute an undertaking and abide by all the rules, regulations, policies, and code of conduct of NCIE throughout the period of engagement.

National Council for Innovation & Entrepreneurship (NCIE)

Helpline: +91 0863 232 1417

E-mail: info@ncieindia.org

Candidates may contact the above helpline number or email address during office working hours for any clarification regarding the recruitment process.

